Department Meeting 2014-5 4.0

Noon-1:15 pm

April 15, 2015

LA 148

**Agenda**

## Initial Business

* Approval of agenda
* Call for approval of the minutes from the last meeting

## Information items

* Kudos
* COAS Awards Banquet
* Committee Reports (Scholarship Committee, USAP, etc. )

**Old Business**

* *Enchiridion* revisions (use of Qualtrics for voting; research (option A) and teaching options (option B))
* New budgeting and scheduling process for Summer 2016 classes

**New Business**

* Departmental Travel Forms/Procedures: Rationales
* Prior notification of scheduling requests
* Polling LTL’s on Departmental Concerns

**Items from the floor**

## Call for adjournment

 **Next meeting: TBA**

**Kudos Corner:**

**Kate Suzanne Steve**

**Damian**